



GD Bildung und Kultur

Programm für lebenslanges Lernen

Today, we would like to explain the German education system to you.
We are a 2-year course of the so-called "commercial school".

Our aim:

*-leave school with the
"Fachhochschulreife", (entrance
qualification for universities of applied
sciences)*

*-at school we can only gain the
theoretical knowledge of the
"Fachhochschulreife"*

School entrance requirements:

- "Fachoberschulreife"
(secondary school leaving qualification,
similar to English "O-levels")

Duration of the course/lessons:

- 2-year course
- school every day
- 5 days a week with 5 - 7 hours a day

School subjects ...

... prepare us specifically for a traineeship in the commercial and administrative areas or for studying economics at a university.

These lessons are:

Business Administration (and Accounting)

Political Economics

Economics and Information Technology

Then, there are also the more basic school subjects like:

- German
- Mathematics
- English
- Politics/Social Sciences
- Religious Education
- Physical Education
- Biology
- We can choose other school subjects that we find interesting, for example Spanish.

The exam:

- Exam in German, English and Mathematics for acquiring the theoretical knowledge of the "Fachhochschulreife"
- Exam in Business Administration (and Accounting) for acquiring the certificate "Basic and further vocational knowledge and skills"

Certificates and Qualifications:

- Theoretical knowledge of the "Fachhochschulreife"
- Basic and further vocational knowledge and skills

What can we do after our exam?

- 1) choose a formal vocational traineeship
(experts at our school told us about different jobs that we could do)
or
- 2) study at a University of applied sciences
(complete a 6 months' work placement first to receive the full "Fachhochschulreife")

- A few students also continue to go to school a year longer to receive the “Allgemeine Hochschulreife” (entrance qualification for all German universities)

"Berufsschule"

(Dual System for trainees)

Training for work in the office:

- Office clerks
- Management assistants in office communication
- Students who have contracts with the Deutsche Angestelltenakademie DAA ("German Academy for Employees") - they are still looking for a job

Training for work in the health sector:

- Management assistants in health care
- Medical assistants
- Dental assistants

Training for work in the trade sector:

- Trained retail salespeople
- Shop assistants
- Management assistants in wholesale and foreign trade
- Pharmacist assistants

Training for work in the industrial sector:

- Industrial business management assistants
- Assistants to lawyers
- Court clerks
- Qualified tax accountant assistants

My personal plans for the future:

o do a formal vocational traineeship after my exam:

- become a trained retail salesperson
- hope to find out that the job is fun and that I have a talent for it

What do I have to do for that?

o learn the job

- gain work experience in a company at least 3 days a week
- go to school at least 2 days a week to learn the theory of the job

This is the so-called dual system.