



GD Bildung und Kultur

Programm für lebenslanges Lernen

Today, we would like to explain the German education system to you.
We are a 2-year course of the so-called "commercial school".

Duration of the course/lessons:

- 2-year course
- school every day
- 5 days a week with 5 - 7 hours a day

School entrance requirements:

- "Fachoberschulreife"

School subjects ...

... prepare us specifically for a traineeship in the commercial and administrative areas or for studying economics at a university.

The exam:

- Exam in German, English and Mathematics for acquiring the theoretical knowledge of the "Fachhochschulreife"
- Exam in Business Administration (and Accounting) for acquiring the certificate "Basic and further vocational knowledge and skills"

Certificates and Qualifications:

- Theoretical knowledge of the "Fachhochschulreife"
- Basic and further vocational knowledge and skills

“Berufsschule” (Dual System for trainees)

Training for work in the office:

- Office clerks
- Management assistants in office communication
- Students who have contracts with the Deutsche Angestelltenakademie DAA (“German Academy for Employees”) - they are still looking for a job

Training for work in the health sector:

- Management assistants in health care
- Medical assistants
- Dental assistants

Training for work in the trade sector:

- Trained retail salespeople
- Shop assistants
- Management assistants in wholesale and foreign trade
- Pharmacist assistants

Training for work in the industrial sector:

- Industrial business management assistants
- Assistants to lawyers
- Court clerks
- Qualified tax accountant assistants